



Guidance notes for the Player Registration Form

Registration Application Fee	A standard player registration application is free of charge, and an expedited registration costs £45. Please pay this application fee on same day as you make the application. You can request the RFU account details from your RFU registrar, at either of the addresses at the top of this form, if you do not already have them. We are strongly encouraging all clubs to pay fees by bank transfer.
Permitted Players	A Permitted Player is one who: (a) has not been previously Effectively Registered with any Club during the current season; or (b) is returning to a Club at which the Player was previously Effectively Registered provided the Player has not been Effectively Registered with another Club in the same Season: and in each case is also not a Contracted Player, Contracted Overseas Player, Foreign Player or an Overseas Player.
Section 3	17 year olds playing adult rugby Players may only play adult rugby, or train with other adults, when they have reached their eighteenth birthday unless they are aged 17 and have been assessed as capable of playing with adults and the RFU's playing adult rugby form has been duly completed and signed in accordance with RFU Regulation 15. It will not be possible to register a 17 year old to play adult rugby unless the form has been duly completed and signed, confirmation of this undertaking is in Section [3] of the Player Registration Form.
Section 4	Where the player's country of birth is not the UK and he is registering for a club at level 1-4 (inc) or he is contracted non-UK born player at any level, a photocopy of the passport (identity page with photograph) and valid visa, must be submitted.
Section 4 (EQP)	For Premiership & Championship clubs only For Premiership & Championship clubs only Section 4 of the registration form relates to the RFU's England Qualified Player scheme and must be completed if the player meets the requirements for England eligibility. Subject to any information previously submitted to the RFU the club will be required to provide evidence to support the player's eligibility to play for England in accordance with World Rugby Regulation 8 and the RFU's EQP protocol.
Section 5	Applications where the player last played in another Union must be accompanied by the World Rugby International Clearance Form, from that Union. You can find various Union's documents on the RFU website, at: www.englandrugby.com/governance/club-members/international-clearance . If not found on our website, please contact the other Union directly.
Section 7	Where a player holds Effective Registration with another club, a copy of the Notification of Transfer informing that club that the player intends to seek Effective Registration with the applicant club must be submitted. Where any club wishes to register a player under the expedited registration regulation and that player holds Effective Registration with another club, the agreement of the player's current club to the player's registration with the applicant club must be given in writing.
Section 8	Evidence that the player's contract has expired or that the other party to it consents to the application for registration with the applicant club or other evidence satisfactory to the RFU that the player may be registered with the applicant club, must be submitted.
Section 10	Overseas player's arrival date in the UK, his town of residence and visa expiry date must be completed on this Player Registration form. This section must be completed for non UK/ EU passport holders. Levels 1-4: Where a player's country of birth is not the UK, a photocopy of the passport (identity page with photograph) and valid visa must be submitted. Levels 5 & below: Where a player's country of birth is not the UK and he is an amateur (see Section 12 below), neither a photocopy of the passport nor visa need be submitted. If the player is not an amateur, a photocopy of the passport (identity page with photograph) and valid visa must be submitted.
Section 11	At Levels 1-4: Where a club wishes to enter into a contract with a player, it must submit a copy of the registration form fully completed with the 'contract approval form' to your RFU Registrar at Twickenham, for approval. At Level 5 & below: Where a club wishes to enter into a contract with a player, it must submit a copy of the registration form fully completed with the 'contract approval form' to your RFU Regional Registrar, as well as the RFU Registrar at Twickenham, for approval. Note: Both contract approval forms and copies of RFU model contracts can be obtained from: www.englandrugby.com/playerregistration
Section 12	Criteria for determining amateur status For the purpose of playing Rugby Union in England, the following are examples of what will be classed as material benefit, which if given to the player, will remove his amateur status: <ol style="list-style-type: none">1. Payment either directly or indirectly which is conditional on playing for the club2. Free accommodation/house of any kind from the club or Sponsor3. Air fare to and from UK was paid for by the club or Sponsor4. A complimentary car from the club or Sponsor. Note: For the full definition of what constitutes a material benefit, please see the Definition of Material Benefit in RFU Regulation 1. www.englandrugby.com/governance/regulations . In the event that any amateur status information is not correct, and if the player is not an EU/UK citizen, you will be in breach of the UK immigration Law and the player may be deported, or if the player is an EU/UK citizen and is receiving illegal payments, you will be in breach of UK Law and may be reported by the Inland Revenue. The Rugby Football Union, in the case of incorrect information, may suspend your Player Registration.
Foreign Players	Foreign Players UK Visas and Immigration is responsible for securing the UK border and controlling migration in the UK. The RFU has developed its regulations to help clubs' compliance with the UK Visas and Immigration rules. Immigration rules can be found at: www.gov.uk/government/organisations/uk-visas-and-immigration and the RFU provides information on eligibility for non-EU players on its website at: www.englandrugby.com/playerregistration
Online Registration	Only clubs at level 5 & below are able to register players online All clubs can access their registration lists online. When making an electronic registration online, all documentation must be retained , including the signed form by the player and club for at least 12 months and must be made available to your Registrar or the RFU within 14 days of written request.